

Cane Creek Baptist Church
Memorial Association
Bylaws and Guidelines

Bylaw I: Purpose of Memorial Association

The purpose of this association shall be to provide a place of burial for Memorial Association members, maintain Cane Creek Baptist Church Cemetery, and to raise funds for this maintenance.

Bylaw II: Membership

Membership rights are restricted to a right to be buried. All decisions concerning the maintenance, upkeep, finances, and changes in the cemetery are reserved for the active membership of Cane Creek Baptist Church. Membership in the Memorial Association shall be based on three levels. Determination of level of membership in the Memorial Association shall be made by the Memorial Association Committee. The levels shall be as follows:

- A. Active Member Level – All active members of Cane Creek Baptist Church, and their spouses, who have been active in the ministries of Cane Creek Baptist Church, and have contributed at least \$150.00 to the care of the cemetery during their membership, may be buried in the cemetery at no additional cost. The Active Member Level includes spouses and children of Active Members and their spouses.
- B. Family Level – Former members of Cane Creek Baptist Church and their relatives may secure a plot in the cemetery for \$500.00. “Relatives” shall be defined as: 1st cousins, siblings, and spouses. All other relative associations shall be considered on the Community Level.
- C. Community Level – Non-Members of Cane Creek Baptist Church who wish to be buried in the cemetery may secure a plot in the cemetery for \$1,000.00 with the approval of two Memorial Association Committee members.
- D. Waiver of Burial Fees – The above fees for any level of membership may be waived in whole or in part where there is a demonstrated need. This determination shall be made solely by the Memorial Association Committee.

Bylaw III: Membership Meeting

The annual membership meeting shall be held on the 3rd Sunday of May each year. This coincides with the Cane Creek Baptist Church Homecoming. During

this meeting a report of the financial status of the Memorial Association shall be provided along with a listing of Memorial Association Members buried since the previous Homecoming.

Bylaw IV: Memorial Association Committee

The business, administration, raising of funds, designation of grave plots, determination of Memorial Association Member Level, and any other affairs of the Cane Creek Baptist Church cemetery shall be managed by the Memorial Association Committee. These members of the committee shall be nominated by the Cane Creek Baptist Church Nominating Committee and approved by Cane Creek Baptist Church. The members of the committee shall be five in number: a President, a Vice-President, a Secretary-Treasurer, and two general officers. Each shall serve an indefinite term and can be replaced at their request or removed by vote during October elections of other Church officers. The pastor of Cane Creek Baptist Church shall serve in an advisory capacity to the committee.

Bylaw V: Memorial Association Committee Responsibilities

- A. Issuing of Burial Plots – The Memorial Association Committee shall be in charge of determining location of burial plots.
- B. Grave Location Assistance – A member of the Memorial Association Committee shall assist the funeral home in the location of burial plots.
- C. Collection of Fees – A member of the Memorial Association Committee shall be in charge of collecting fees for burial plots. These fees shall be collected within 1 week of the burial unless other arrangements have been made. Fees for the purchase of burial plots shall not be considered tax deductible contributions.
- D. Designation of Membership Level – Level of membership in the Memorial Association shall be determined by the Memorial Association Committee.
- E. Maintaining Records – The Memorial Association Committee shall maintain a plot of the cemetery for those who have died and those who have plots reserved. This plotting shall be a written record.
- F. Manage the Memorial Association Funding – The Secretary / Treasurer shall pay all bills incurred and provide accurate records of account balances and financial situation of the Memorial Association.
- G. Maintenance of Grounds – The Memorial Association Committee shall coordinate the maintenance of the grounds. They shall review and award mowing contracts, and approve any plantings of bushes, flowers, or trees.

They shall also recruit workers and supervise any work groups for tasks that need to be done in the cemetery.

Bylaw VI: Cemetery Guidelines

- A. Vaults – Vaults are required for all graves.
- B. Maintenance of Individual Gravesites – Graves are to be filled with soil, packed and covered with sod level with the surrounding ground. The site is to be left clean with excess soil and stone moved to the low area on the north side of the cemetery.
- C. Planting – Flowers, shrubs, bushes, or trees are not to be planted in the cemetery unless approved by the Memorial Association Committee.
- D. Grave Markers – All graves must have a permanent stone marker identifying the person buried in that grave. All head stones must have a footing 4 inches deep and with an apron 4 inches wide.
- E. Memorial Flowers – All commemorative flowers placed in the cemetery shall be securely attached to the head stone.

Bylaw VII: Amending bylaws

The bylaws of the Memorial Association may be amended by recommendation from the Memorial Association Committee and ratification of the membership of Cane Creek Baptist Church at any called business meeting.