

Using Cane Creek Baptist Church for Your Wedding

Thank you for including us in your wedding day! We were glad that we could provide a location for you to get married. It's easy in the midst of all the details to forget some things so we're offering this checklist of things that need to be remembered as you plan and taken care of once the wedding is over.

If you have a wedding coordinator or someone in charge of decorations, it's wise to give them a copy of this so they can make their preparations accordingly.

A \$250.00 refundable deposit must be made prior to the Wedding Rehearsal. The check should be made out to "Cane Creek Baptist Church." A partial or full refund of this deposit is dependent on putting things back as they were found after the ceremony and cleaning up. The clean-up process must happen within 4 hours of the completion of the ceremony. A \$200.00 non-refundable fee is required for the use of the facilities for your wedding. This covers utilities and use of the building, etc. and must be received prior to the start of rehearsal.

Flowers and candles are welcomed for your wedding day. Please make sure that if you're using candles that all wax is cleaned up from the floor or the candleholders. Fresh flowers should not be put on the piano, organ speakers, or other furniture as to prevent water stains. The exception to this requirement is the two flower stands with glass tops. Flowers can be placed on them but the glass tops must remain in use at all times.

The pulpit, the chairs, the piano, and the altar table are all moveable. If you want to move them to accommodate your service, feel free to do so (If you choose to move them, you must receive special instructions before doing so.) Once the wedding is over, these items must be put back in the location they were found.

If you're using programs for your service, please be sure that all of these are picked up and thrown away after the ceremony. Please look carefully on the floor, in the hymnal racks, and outside the building to be sure that all scrap paper is cleaned up.

Flowers, ribbons, or decorations are not to be taped to the pews or woodwork. If they just hang over the edges of the pew, that is fine, but tape will remove the finish and leaves a sticky residue.

Once your wedding is over, vacuuming will need to be done. You will need to provide your own vacuum as the church uses commercial cleaners who have their own. If the Education Building is used for a reception, vacuuming will need to be done in this facility as well.

Trash can liners are available for clean up. All trash should be bagged and hauled off of the church premises by the clean-up person.

_____ We have chairs and tables for use in the Perry Room. You are welcome to use them in whatever arrangement you find agreeable. Please remember that these all must be put back where they were found.

_____ You are welcome to put decorations up outside on the church grounds but remember these must be cleaned up afterwards. This includes all paper, confetti, and streamers. Also, if the couple's car is decorated, please make sure that anything that falls off is picked up.

_____ If you use the Activities Center, sweeping, trash clean-up, and restoration to the way it was found should also be done.

_____ Please remember that we do not allow smoking or alcohol in any of the buildings at Cane Creek Baptist Church. Also, no food or beverages of any kind are to be present in the Church sanctuary. The sanctuary is a place of worship and is to be treated with the utmost respect.

Please remember the above things and then assign someone to be responsible for checking these items off. It's best to have someone other than the bride or groom in charge of clean-up.

The person we have chosen to be responsible for clean-up is:

Name: _____

Address: _____

Phone: _____

Remember: If clean up after the wedding is not done or damage occurs, the couple getting married will be responsible for paying for the clean-up and or damages. In the event that damage occurs, payment must be made prior to the wedding license being mailed to the county.

Please return a signed copy of this form to the pastor of Cane Creek Baptist Church before the start of the wedding rehearsal. A copy will be made for you to give to your cleanup person.

Again, thank you for letting us share in your wedding day!

Groom's Signature: _____

Bride's Signature: _____

(Signing this document acknowledges full agreement with the policies outlined. The bride and groom accept full responsibility should the agreement be compromised in any way.)